

What is Apprenticeship?



Apprenticeship is a process of skills training where a person - called an "apprentice" - learns the skills of a trade while on the job and working under the supervision of an expert - called a "journeyman." This is an "earn while you learn" system of building a career, with 49 designated trades and 20 sub-trades to choose from in Saskatchewan.

Apprenticeship training is on-the-job training combined with theoretical and practical technical training. The apprentice spends approximately 85 per cent of their time learning the knowledge and skills of the trade on the job, while earning a wage. Depending on the trade, about once per year the apprentice spends from two to ten weeks learning skills in a technical institute. This reinforces the knowledge and skills taught on the job.

Apprentices must experience the broad range of skills in the trade, work the prescribed number of hours on the job, and successfully complete all levels of technical training, before being eligible to write the journeyman examination. The apprentice must pass the journeyman exam with at least 70 per cent to receive a "Journeyman Certificate of Qualification." Employers accept journeyman certification at face value because industry has set the standards for certification.

Thirty-eight out of the 49 trades and 20 sub-trades in Saskatchewan are designated as "Red Seal" Interprovincial (IP) trades. The certificate of a journeyman in an IP trade is recognized across the country.

To get started in apprenticeship training, find an employer who agrees to hire you in your chosen trade and who will train you under the supervision of a journeyman. A formal contract must then be signed between the employer and the apprentice, and it must be registered with the Saskatchewan Apprenticeship and Trade Certification Commission (SATCC). The Commission is responsible to monitor the range of skills learned on the job and to schedule the apprentice into technical training when it's time. Apprenticeship training ranges from one to four years, depending on the trade.

Apprenticeship training is the hands-on way to build a career in the skilled trades. You learn a trade while you earn a living, so there is little education-related debt. A journeyman certificate is the foundation for many career opportunities from manager to instructor to entrepreneur. Explore your career opportunities in the skilled trades today!

THINGS TO REMEMBER...

- You must be working in a trade in order to qualify for apprenticeship training.
- Most employers prefer to hire employees who have Grade 12.
- Previous education, training and work experience may qualify for advanced standing in apprenticeship training.
- Apprenticeship means you spend 85% learning on-the-job and 15% learning in school.
- As you learn on the job, you earn a wage.
- When you have successfully completed the apprenticeship program, have the required work experience, and have passed the certification examination, you receive a Certificate of Completion of Apprenticeship and a Journeyman Certificate of Qualification.
- A Journeyman Certificate with a Red Seal Endorsement (RSE) is recognized across Canada through the Interprovincial Standards Red Seal program. RSE can then be used as a credential (e.g. Jane Doe, RSE).



Agriculture, Tourism & Service Sector

Job Information (IP) = Interprovincial Certification	Job Description	Training			Training Institution
		Years	On-the-job (hours)	In-school (weeks)	
Cook (IP)	Prepares food and meals; performs meat cutting; learns basic baking and pastry cooking	3	5400	8-8-8 or day release	Sask Polytech - Moose Jaw, Prince Albert, Regina, Saskatoon
Esthetician - Nail Technician	Performs manicures, pedicures, cosmetic massage of the limbs and digits, and artificial nail applications or enhancements	2	3600 less technical training	approved pre-employment or modular training	Sask Polytech - Prince Albert Private schools
Esthetician - Skin Care Technician	Performs specialized body/facial treatments, corrects skin problems, make-up artistry, cosmetic massage, hair removal, lash/brow tinting, manicures/pedicures	2	3600 less technical training	approved pre-employment or modular training	Sask Polytech - Prince Albert Private schools
Food and Beverage Person	Sells and serves food and beverages; prepares alcoholic/non-alcoholic beverages	2	3600	Work Site	Tourism Saskatchewan
Guest Services Representative	Promotes, sells and books accommodation products and services	2	3600	Work Site	Tourism Saskatchewan
Hairstylist (IP)** (must complete an accredited pre-employment training program and obtain a Learner's Certificate from the SATCC to work in trade)	Designs hair by shampooing, cutting, styling and chemical alteration; performs related skills in retail and customer service	2	3600 less pre-employment	1400-1500 hours	Sask Polytech - Prince Albert Private schools
Landscape Horticulturist (IP) Endorsement: Elm Tree Pruner	Grows plants; operates greenhouses, nurseries and garden centres; landscapes	4	5400	8-8-8-8	Alberta
Locksmith	Evaluates and advises customers of security and access needs; installs, services and modifies locks, safes and alarm systems	4	7200	8-8-8-8	Alberta
Meat Cutter Endorsements: Slaughterer, Processor	Includes carcass breaking, primal cuts, sub-primal cuts, counter-ready cuts, packaging and labelling, and the merchandizing of meat and poultry.	3 1	5400 1800	8-8-8 TBA	to be determined
Pork Production Technician Endorsements: Breeder, Farrowing, Facilities Maintenance, Grower-Finisher, Nursery Management	Involved in most aspects of raising pigs Involved in specialized areas of raising pigs	2	3600 1800		Sask Polytech - Regina

Motive Repair Sector

Job Information (IP) = Interprovincial Certification	Job Description	Training			Training Institution
		Years	On-the-job (hours)	In-school (weeks)	
Agricultural Equipment Technician (IP)	Sets up, repairs and services agricultural equipment	4	7200	8-8-8-8	Sask Polytech - Saskatoon
Aircraft Maintenance Engineer Technician	Repairs and inspects all types of aircraft and avionic systems	4	7200	9-9-9-9	Manitoba
Automotive Service Technician (IP)	Services and repairs automobiles, light trucks and buses	4	7200	8-8-8-8	Sask Polytech - Moose Jaw, Saskatoon
Heavy Duty Equipment Technician (IP)	Services and overhauls large mobile equipment used in construction, mining, forestry, etc.	4	7200	8-8-8-8	Sask Polytech - Saskatoon
Motor Vehicle Body Repairer (Metal and Paint) (IP) <u>Sub-trade:</u> - Automotive Painter (IP)	Services and refinishes motor vehicle bodies and frames Appraises and refinishes motor vehicle bodies	4 2	7200 3600	6-6-7-7 4-6	Sask Polytech - Regina, Saskatoon Alberta
Partsperson (IP)	Orders, stocks and dispenses parts and assemblies to the mechanical, service and agricultural industries	3	5400	Online all levels	Sask Polytech - Saskatoon
Recreation Vehicle Service Technician (IP)	Services and overhauls motor homes, travel trailers, van conversions and licensed towables	3	4800	8-8-8	Alberta
Truck and Transport Mechanic (IP)	Maintains and inspects motorized trucks, buses and road transport vehicles	4	7200	8-8-8-8	Sask Polytech - Saskatoon

Production & Maintenance Sector

Job Information (IP) = Interprovincial Certification	Job Description	Training			Training Institution
		Years	On-the-job (hours)	In-school (weeks)	
Electronics Assembler	Assembles, repairs and tests circuit boards and other electronic components	2	3600	3-3	SED Systems
Instrumentation and Control Technician (IP)	Maintains, diagnoses, calibrates and repairs control instruments in commercial and industrial settings	4	6800	10-10-10-10	Sask Polytech - Moose Jaw
Machinist (IP)	Works with metals; operates metal-cutting and shaping machinery	4	7200	8-8-8-6	Sask Polytech - Saskatoon
Rig Technician (IP) - Motorhand (Level 1) - Derrickhand (Level 2) - Driller (Level 3)	Operate oil and gas drilling rigs.	3	4860	3-3-3	Regional Colleges
Steamfitter-Pipefitter (IP)	Installs and repairs low/high pressure piping systems and their components, including heating and processing applications; may be licensed as gasfitters	4	7200	8-8-7-7	Sask Polytech - Saskatoon
<u>Sub-trade:</u> - Petroleum Installer Technician	Installs and maintains petroleum storage facilities	3	5400	Correspondence	SATCC
Welder (IP) <u>Sub-trade:</u> - Semiautomatic Welding Production Operator	Prepares and joins metals and plastics together using various welding methods/equipment Works in manufacturing facilities, primarily with wire-feed processes	3 2	5400 3600	7-7-8 8	Sask Polytech - Moose Jaw, Saskatoon

Construction Sector

Job Information (IP) = Interprovincial Certification	Job Description	Training			Training Institution
		Years	On-the-job (hours)	In-school (weeks)	
Boilermaker (IP)	Makes and assembles dust, gas, steam, oil, water or other liquid-tight containers, structures, and equipment	3	5400	6-6-6-6	Manitoba
Bricklayer (IP)	Lays concrete block, brick, pre-cut stone to construct or repair structures	4	6000	8-8-8	Sask Polytech - Saskatoon
Cabinetmaker (IP)	Construct, repair, finish and install cabinets, furniture, bedroom suites and architectural millwork, such as custom shelving components, paneling and interior trims	4	6400	8-8-8-8	Alberta
Carpenter (IP)	Carpenter: Constructs, renovates and repairs buildings and structures made of wood and other materials	4	7200	7-7-7-7	Sask Polytech - Moose Jaw, Prince Albert, Regina, Saskatoon
Sub-trades: - Framer	Lays out, constructs and erects floor, wall and roof framing systems to the sheathed stage; installs exterior doors and windows	1	1800	7-7	various
	Lays out, assembles, erects, uses, maintains and dismantles scaffold including access scaffolds, shoring, falsework, bleachers, and stages	4	4800	3-3-3-3	Prairie Arctic Trades Training Ctr
- Scaffolder					
Construction Craft Labourer (IP)	Prepares, cleans up construction sites, moves earth, places concrete structures and municipal lines	2	2400	4-4	Sask Polytech - Moose Jaw, Regina
Construction Electrician (IP)*	Installs, repairs, tests and maintains wiring, controls, motors and other electrical devices in both the industrial and construction sectors	4	7200	8-8-9-8	Sask Polytech - Moose Jaw, Prince Albert, Regina
Drywall and Acoustical Mechanic (IP)	Measures, cuts and installs drywall sheets and specialized ceilings	4	6000	8-8-8	Alberta
Glazier (IP)	Cuts, prepares, fabricates and installs glass in residential, commercial and industrial buildings, furniture and vehicles	4	7200	6-6-6-6	Alberta
Industrial Mechanic (Millwright) (IP)	Installs, maintains and repairs machinery in factories, mines and production facilities	4	7200	8-8-8-8	Sask Polytech - Saskatoon Parkland College
Insulator (Heat and Frost) (IP)	Maintains and applies thermal insulation to commercial and industrial structures and equipment	4	6400	6-6-8	Heat & Frost Insulators Training Committee
Ironworker (Reinforcing) (IP)	Field fabricates, welds and installs rebar and materials used in reinforcing concrete	2	3600	7-7	Sask Polytech - Moose Jaw
Ironworker (Structural/Ornamental) (IP)	Field fabricates, welds, cuts, erects/dismantles structural steel and miscellaneous metal work; erects and places pre-cast concrete; performs rigging and places machinery	3	5400	8-8-6	Sask Polytech - Moose Jaw
Metal Fabricator (Fitter) (IP)	Lays out, fabricates, cuts and assembles structural steel, plate and miscellaneous metals	3	5400	8-8-8	Sask Polytech - Saskatoon
Mobile Crane Operator (IP)	Operates many types of hoisting equipment to move, place and position items Contact the Apprenticeship and Trade Certification Commission for more information.	3	4500	8-8-2	Western Trade Training Institute
Sub-trades: Boom Truck Operator "A" and "B", Lattice Boom Crane Operator					
Mobile Crane Operator (Hydraulic) (IP)	Operates many types of hydraulically-driven hoisting devices to move, place or position items	2.5	3750	8-8-2	Western Trade Training Institute
Painter and Decorator (IP)	Applies paint, varnish and wallpaper to interior and exterior building surfaces, and to other fittings and furnishings	3	5400	8-8-8	Alberta
Pipeline Equipment Operator Endorsements: Dozer, Excavator, Grader, Side Boom	Operates heavy equipment in the construction of pipeline systems	3	3000	6-6	to be determined
Plasterer	Applies plaster and similar materials to walls and ceilings of buildings	3	5400	inactive	
Plumber (IP)*	Installs, replaces and maintains water and sewage systems in residential, commercial and industrial buildings; may be licensed as gasfitters	4	7200	8-8-7-7	Sask Polytech - Regina, Saskatoon
Powerline Technician (IP)	Constructs and maintains overhead and underground power lines and related equipment	4	6800	Online & 12-10-12-10 days	SaskPower Training Centre, Weyburn
Refrigeration and Air Conditioning Mechanic (IP)*	Installs and maintains primary and secondary refrigeration and cooling systems in commercial and industrial settings	4	7200	8-8-8-8	Sask Polytech - Saskatoon
Roofer (IP)	Installs and maintains built-up roofs, flat deck roofs, steep roofs and other roofs with a variety of covering materials	3	4500	4-4-4	to be determined
Sheet Metal Worker (IP)*	Uses metal of 10 gauge or lighter to make and repair air and material handling products and building claddings	4	7200	8-8-8-8	Sask Polytech - Saskatoon
Sprinkler System Installer (IP)	Installs, tests and repairs fixed fire suppression systems	4	7200	8-8-8	Alberta
Tilesetter (IP)	Works with tile, granite, slate, marble, terrazzo and similar materials	4	7200	8-8 4-4-4	Alberta British Columbia
Tower Crane Operator (IP)	Operates mechanical devices or structures utilizing a vertical mast or tower and jib, which may be of the traveling, fixed or climbing types and incorporating a power-driven drum, boom and wire rope, to raise, lower and move material.	2.5	3750	8-8	Western Trade Training Institute
Water Well Driller	Monitors/services wells; interprets water analysis; operates drilling rigs	2	3600	6-6	Alberta

* A compulsory trade in which the individual must be either an apprentice or a journeyman to work.

** A trade in which the individual must complete a pre-employment training program and obtain a license from the Saskatchewan Apprenticeship and Trade Certification Commission before beginning work.

(IP) indicates an interprovincial trade examination is either available or under development.

Also a trade in the Production and Maintenance Sector.

What are the steps to become an apprentice?

1. Find an employer willing to provide the necessary on-the-job training and supervision.
2. Sign an apprenticeship contract with the employer and register it with the SATCC.
3. Work and learn on the job for the required period of time.
4. Submit your hours of work - trade time - to the SATCC every few months.
5. When notified by the SATCC, attend technical training for the required number of weeks each year.
6. Pass your technical training.
7. Upon successfully completing the apprenticeship program and passing the certification examination, the apprentice receives a Certificate of Completion of Apprenticeship and a Journeyman Certificate of Qualification!

Congratulations, you are a certified Journeyman now!

What education do I need to become an apprentice?

Your grade twelve diploma (with no modified classes) or GED 12 is your guarantee that you meet the educational entrance requirements for apprenticeship in Saskatchewan. In fact, employers prefer to hire and are more likely to recommend for apprenticeship those who



Photo courtesy of Skills Canada

have completed high school. Individuals with ABE 10 “modified” or “general” classes are required to take an entrance examination prescribed by the SATCC.

For specific requirements, visit www.saskapprenticeship.ca “Designated Trades”, select the trade and look at “Trade Information.”

Can previous work experience count toward my apprenticeship?

You bet! If you have been involved in the Saskatchewan Youth Apprenticeship (SYA) Program, or some other trades program through your high school, you may receive advance standing in that trade when you register as an apprentice. Previous on-the-job work experience may be eligible too! Contact an SATCC office in your area to learn more.



Photo courtesy of Skills Canada

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Trade Certification Commission**
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